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| A close-up of a logo  Description automatically generated | **Referee Secretary**  **Martin Pates** |
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| **Job Description**: | * To try and cover every league / league cup fixture is covered with a qualified referee.   + Checking the availability of referees.   + Ensuring no conflict of interest which as been declared.   + To minimise travel expenses where possible.   + To ensure the right experience for the right game.   + Making sure they do not referee the same team in quick succession.   + Being aware of complaints from referees about clubs and vice versa. * To work with the GFA to cover County Cup games with qualified referees. * To deal with re-appointments when necessary for a variety of reasons. * Ensure the referees have relevant qualification and registration. * To collate referees marks and deal with feedback from clubs as they arise. * To collate the feedback referees give on their match return form regarding clubs and deal with issues as they arise. * To liaise with the GFA / WFA and relevant RA’s where necessary * To help officials develop with the aid of mentors by working with relevant partners. * To attend monthly league meetings and provide an update to the committee regarding coverage, complaints, praise and any other refereeing matters.   To look after referees at cup semi finals / finals. |
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| **Conflict of Interest declaration:** | I have no associations with any club, so I have **no conflict of interest** to declare. |